



#### What is it?

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7Office is an enterprise solution for small business. 7Office brings together all interactions with your clients into a networked environment all your employees and partners can access.

- cost estimate and proposal writing
- timesheets
- job profitability analysis
- invoicing
- purchasing
- accounts receivable/payable
- daily call reports (who said what to who about what, with what followup)
- task management
- inventory control
- outgoing customer and supplier correspondence
- promotion to customer mail merge campaigns
- customer retention mailings

7Office is very easy to learn and use — a fully co-ordinated Customer Relations Management solution with genuine depth. You can integrate 7Office with any accounting software program.

#### What's in this package?

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A sample company using 7Office. Other than a limit to 50 new records, all features are functional. Special dialogues will guide you. Be sure to review 7OfficeSpec.pdf and QuickStart.pdf.

#### Licensing 7Office

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Licensing includes unlimited eMail and phone support, unlimited software updates and upgrades. Zero issues about getting the support your end users need, no matter how trivial the question. 7Office is constantly evolving and as a licensed user, you are entitled to all the new features at no extra cost. Licensing is by the computer. Each computer must also run the enabling database engine, FileMaker Pro.

#### Customization & Setup?

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Your copy of 7Office arrives already personalized and ready to run. Our support personnel will assist you in setting your operating defaults (there's lots of flexibility for your style and needs) and all your other getting started issues. We do charge for preparing your legacy client and product lists for import (ask for a quote). Virtually any existing list can be imported. We can even modify the source code to customize features and printed reports to meet your specific needs.

If I like what I see, what's next?

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Contact us for a specific proposal to meet your circumstances.



Find them, Win them, Serve them, Keep them...

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